

Jennifer McCreary
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Professional Summary

Highly dependable and creative **Graphic Designer**. Proven ability to initiate appropriate action, follow instructions and carry out tasks in an effective manner. Proficient in **Design, Illustration** and **Prepress**. Team player with well developed interpersonal communication and customer service skills with a positive, can-do attitude.

Technical Skills

- Advertising Material
- Brand Identity
- Packaging
- Website Layout
- Illustration
- Color Separation

Software Skills

- Macintosh and Windows operating systems
- Adobe Photoshop, Illustrator, InDesign, GoLive, Acrobat, QuarkXPress, Microsoft Office and Evolution

Career Experience

Owner / Art Director

Creation Studios, LLC *Moore, OK* *July 2004 - Present*

- Created advertising materials for companies such as OU Medical Center, Malia's Body & Soul, Wide Eyed Babe Records, Wall Colmonoy Corporation, Melton Truck Lines, Inc. and Khoi Tran Photography

Support Specialist / Desktop Publisher

University of Oklahoma - USPS *Norman, OK* *July 2008 - January 2009*

- Designed, Proofread, Edited and Formatted technical training manuals, PDFs, presentations and other deliverables
- Project Managed all incoming department workflow
- Inputted content and Edited formatting of eLearning courses for online application
- Reviewed and Modified eLearning courses to meet 508 compliance laws

Graphic Designer II

Oral Roberts Evangelistic Association *Tulsa, OK* *June 1999 - February 2005*

- Designed and Produced two quarterly publications and all other printed material including brochures, posters, programs, postcards, newspaper ads, calendars, book covers, CDs, DVDs and website graphics
- Prepared files for offset, digital, and screen printing while ensuring quality and color accuracy
- Organized and Managed department file backups
- Setup, Installed and Maintained department computer workstations

Computer Graphics Adjunct Professor

Oral Roberts University *Tulsa, OK* *August 2002 - December 2004*

- Overview of Macintosh hardware, operating system and peripherals
- Introduction to graphic design
- Instruction of Photoshop, Illustrator, InDesign and QuarkXPress

Education

Oklahoma State University

Okmulgee, OK
Associate in Applied Science Degree with Major in Graphic Design

Tulsa Technology Center

Tulsa, OK
Advertising Design I & II

Honors & Awards

Provost Leadership Scholarship
Brass Ring Award of Excellence

OSU-Okmulgee
Black & White Illustration Award